

JEFFERSON COUNTY COMMUNITY FOUNDATION
ADMINISTRATIVE OPERATING FUND AGREEMENT

THIS AGREEMENT is made as of the ___ day of _____, 20___, between _____ (“Donor”), and the Jefferson County Community Foundation, a Washington nonprofit corporation, which has applied for qualification under Section 501(c)(3) of the Internal Revenue Code of 1986 (the “Code”) (the “Foundation”) (each a “Party” and collectively the “Parties”).

WHEREAS, Donor wishes to contribute to the Foundation’s existing Operating Fund (the “Fund”) for the purpose of providing support for the Foundation’s ongoing operations and administrative expenses;

WHEREAS, the Foundation has been established with a principal purpose to receive and administer funds for the support of various charitable, scientific or educational purposes and organizations serving those purposes primarily in the Jefferson County area;

WHEREAS, the Foundation wishes to accept the Donor’s contribution;

NOW, THEREFORE, the Parties agree as follows:

1. Gift to the Fund. The Foundation acknowledges receipt of cash in the amount of \$_____ or other assets, e.g. securities, real property, etc., as described in Exhibit A as a contribution to the Fund. [*If property is other than cash, Donor represents that Donor is the sole legal owner of the property to be transferred and that permission of any other party is not required to effectuate the transfer*].

2. Property of the Fund. The property of the Fund shall include the property received upon execution of this Agreement, such additional property as may from time to time be transferred to the Foundation by the Donor for inclusion in the Fund, such additional property as may from time to time be transferred by any other source for inclusion in the Fund and accepted by the Foundation, and all undistributed income from the foregoing property. The Fund shall be the exclusive property of the Foundation, held by it in its corporate capacity, and shall not be deemed to be a trust fund held by it in a trustee capacity. The Foundation shall have the ultimate authority and control over all property in the Fund, and the income derived from it. The Fund’s assets may be co-mingled with the Foundation’s other assets for investment purposes. The Foundation’s Board of Directors may delegate investment management of such assets to the Foundation’s committees, officers or employees, or to independent third parties under contract.

3. Use of the Fund. The Foundation shall apply distributions of the Fund to the Foundation’s operating costs and administrative expenses.

4. Distributions from the Fund. Distributions from the Fund shall be made in accordance with the Foundation’s resolutions, policies and procedures and may be made at such

times as the Foundation from time to time decides. The Foundation shall have the sole discretion to determine the timing and amount of distributions from the Fund.

5. Exercise of Variance Power. Notwithstanding any provision contained herein to the contrary, the Foundation specifically retains the right to modify any restriction or condition regarding distributions from the Fund for any charitable purpose or to any organization, if, in the sole judgment of the Foundation's Board of Directors such restriction or condition becomes unnecessary, incapable of fulfillment, or inconsistent with the charitable purposes of the Foundation (the "Foundation's Variance Power").

6. Donor Acknowledgement. Donor agrees to all terms and conditions set forth in this agreement and acknowledges that the Donor's contribution to the Fund represents an irrevocable contribution to the Foundation, which the Foundation will not refund to the Donor under any circumstances.

7. Definitions and Construction.

(a) As used in this Agreement:

(1) References to any provision of the Internal Revenue Code shall be deemed references to the U.S. Internal Revenue Code of 1986, as the same may be amended from time to time, and the corresponding provision of any future U.S. Internal Revenue Code.

(b) The Parties intend that the Fund shall be a "component part" of the Foundation within the meaning of Treasury Regulation Sections 1.170A-9(e)(11) and 1.507-2(a)(8) and that nothing in this agreement shall affect the status of the Foundation as an entity that is a qualified charitable organization. This Agreement shall be interpreted in a manner consistent with this intention and so as to conform to the requirements of the Internal Revenue Code and any regulations issued pursuant thereto applicable to the intended status of the Fund and the Foundation.

(c) All provisions of this Agreement are severable, and the enforceability or invalidity of any single provision shall not affect the other provisions.

(d) This Agreement shall be binding upon, and shall inure to the benefit of, the Parties hereto and their respective successors.

(e) This Agreement shall be governed in all respects by Washington State law.

IN WITNESS WHEREOF, each Party has executed this Agreement effective as of the day and year first above written.

President, Jefferson County Community Foundation

Donor (Printed Name)

Signature

Date

EXHIBIT A

Description of Non-Cash Fund Contribution