

JEFFERSON COUNTY COMMUNITY FOUNDATION

Privacy Policy

Adopted: April 2006

The Jefferson County Community Foundation does not disclose nonpublic personal information received from clients unless authorized. We have and will continue to protect our donors' right to privacy.

All information about donors and prospective donors, including but not limited to their names, the names of their beneficiaries, the nature and amounts of their gifts, and the sizes of their estates will be kept strictly confidential by the Foundation and its representatives, unless the donor grants permission to release such information. All requests by donors for anonymity will be honored, except to the extent that the Foundation is legally required to disclose the identity of donors.

Types of Nonpublic Information We Collect

We collect nonpublic personal information about you that is provided to us by you or obtained by us with your authorization.

Parties to Whom We Disclose Information

For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our business to anyone, except as authorized by you or as required or permitted by law.

Permitted disclosures include, for instance, providing information to our staff and in limited situations, to unrelated third parties such as financial institutions, who need to know that information to assist us in providing services to you. In all such situations, we always stress the confidential nature of the information being shared.

Protecting the Confidentiality and Security of Current and Former Clients' Information

We retain financial records so that we are better able to assist you with your needs and, in some cases, to comply with requirements of the law. In order to guard your nonpublic personal information, we maintain physical, electronic and procedural safeguards.

Issues pursuant to Title V of the Gramm-Leach-Bliley Act to provide information on our policies regarding privacy of client information. <http://banking.senate.gov/conf/grmleach.htm>